

**How to arm/disarm a Vista 250BPT:**

|           |  |
|-----------|--|
| CODE + 1  | OFF (Disarm)   |
| CODE + 2  | AWAY (Exit/Entry Delays; Motions ON)   |
| CODE + 3  | STAY (Exit/Entry Delays; Motions OFF)  |
| CODE + 4  | Max (Exit Delay; NO Entry Delay; Motions ON)   |
| CODE + 7  | INSTANT (Exit Delay; NO Entry Delay; Motions OFF)  |
| Quick Arm | Hit the # key in place of your code, then hit the level (2, 3, 4, or 7) you want to arm. |

**How to change/add/delete codes on a Vista 250BP:**

**To Change Master Code:** Current Master Code + 8 + 002 + New Master Code Twice

**To Add User Codes:**

Master Code + 8 + User Number XXX (003- 250) + Code

The keypad will display: USER NUMBER XXX  
ENTER AUTH. LEVEL

Authority Levels:

- |               |               |
|---------------|---------------|
| 1. Master     | 2. Manager    |
| 3. Operator A | 4. Operator B |
| 5. Operator C | 6. Duress     |

You will generally use authority level 3.

**To Change a User Code:**

Master Code + 8 + User Number to be changed + New Code

**To Delete a User Code:**

Master Code + 8 + User Number to be deleted + Master Code

The keypad will display: OK TO DELETE USER XXX?

1=Yes      0=NO

Hit 1 for yes and the code is deleted.

**After adding or deleting a user code:**

1. Call the central station (314-725-2848) and let them know about the user added or deleted. This is important when the code being added or deleted is used as a passcode with the central station.
2. If the code being added is a **duress code**, the central station needs to be informed of that code, so that it can be set it up as a verbal duress code (code used when an intruder is present and you want to have the police dispatched without tipping him off).